

Town of Bolton
3045 Theodore Roosevelt Highway
Bolton, VT 05676
802-434-5075

Development Review Board Meeting Minutes

April 25, 2007
Annual Organizational Meeting

DRB members present: Sharon Murray, Chair, Margot Pender, Michael Rainville
DRB members absent: Michael Hauser, Jerry Chabot, Rob Heimbuch (resigned)
Acting Clerk: Sharon Murray

Warned Agenda:

1. Public Comments
 2. Updates: Board Membership, Administrative Officer Position, DRB Clerk
 3. Election of Officers (Chair, Vice Chair)
 4. Review of regulations, procedures
 5. Minutes – March 21, 2007
 6. Any other business or communications
 7. Adjournment
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Call to Order

Quorum present, meeting called to order at 7:20 p.m. No agenda changes requested.

Agenda Item #1 ~ Public Comment

No public comment.

Agenda Item #2 ~ Updates

Sharon reported that Brook Steiner resigned as DRB Clerk, for personal reasons. DRB members thought that the new ZA could also fill this role, if we're careful about any conflicts of interest pertaining to appeals. She'll contact the Town Clerk regarding re-advertising the position. In the absence of a clerk, Sharon will make sure May hearings are warned, etc.

The Planning Commission interviewed with three potential candidates for the Zoning Administrator's position; according to the Town Clerk, no decision had been made yet. Margo attended two of the three interviews on behalf of the DRB, and reported that both seemed capable of doing the job. John Devine has been serving as acting ZA until someone is appointed by the Selectboard.

The DRB is now down to four members and an alternate. Sharon will contact the Selectboard about appointing Michael Hauser as a regular member, and also appointing two new alternates. She will also contact the Planning Commission to see if a Planning Commissioner would be willing to serve as an alternate.

Margo and Jerry also attended the hearing on the town plan. Margo noted that Larry Williams, representing Bolton Valley/Redstone was in attendance – a master plan for the ski area has not yet been submitted, so no requested changes were made to plan language regarding steep slopes.

Agenda Item #3 ~ Election of Officers

Sharon indicated that she would be willing to serve as DRB Chair for one more year. Mike R. indicated that he would like to remain on the board, but no longer wished to be Vice Chair.

Motion: Margo nominated Sharon Murray for the position of Chair. Seconded by Mike Rainville. Motion passed unanimously (3-0).

It was decided to postpone the election for Vice Chair until the next regular meeting of the board, when other members were present.

Agenda Item #4~ Review of Regulations, DRB Procedures

DRB members briefly discussed changes to the regulations to present to the Planning Commission, including waiver provisions for setback and frontage requirements (in lieu of variance requirements) especially for smaller, back lot subdivisions. Sharon agreed to put together a list of requested changes from her notes for DRB and Planning Commission review. She'll also talk to Amy about scheduling a joint meeting with the Planning Commission after the town plan is adopted.

DRB members present also discussed procedures, including the need to treat everyone equitably and fairly. The DRB would like to establish a strong working relationship with the new ZA for better coordination and follow-up with regard to permits issued, conditions of approval.

Agenda Item #5~ Minutes

No March meeting minutes were available for review. Sharon will contact Brook to see if she completed them before she resigned. Item tabled until next regular meeting of the board.

Agenda Item #6~ Other Business

No other business presented for discussion.

Agenda Item #7 – Adjournment

The meeting was adjourned at 8:40 p.m.

Sharon Murray
Acting Clerk, Development Review Board

These minutes are unofficial until accepted.

These minutes were read and accepted by the Development Review Board on

_____, 2007

Sharon Murray, Chair